

Senior Health Research Economist

Group	Science
Unit	Health Research Economics
Reports to	Associate Director, Health Research Economics
Direct reports	TBC
Work location	HMRI Building, 1 Kookaburra Drive, New Lambton Heights
Employment status/type	Full-time (1.0 FTE)
Date (created or reviewed)	April 2022

Position purpose

This position plays a leading role in securing the success of the operations of HMRI's Health Research Economics unit, which provides health research economics services to HMRI-affiliated researchers, HMRI's partner organisations and industry.

The Senior Health Research Economist will provide expert economic advice, analysis and consultancy services to HMRI's affiliated researchers, partners and industry in line with HMRI's strategy and the unit's annual operating plan and budget. This role will build on HMRI's reputation of research and service excellence to its key stakeholders.

A large part of this role will be to also provide mentoring, support, development, and supervision to other team members generally and particularly those reporting into this role.

Key responsibilities

The key responsibilities of the role include, but are not limited to, the following:

Service Delivery

- Provide high level support to the Associate Director, Health Research Economics, in the management of the day-to-day operations and budget of the Health Research Economics unit.
- Ensure that the provision of services to Health Research Economics clients meets high standards of quality and timeliness.
- Lead the Health Research Economics unit's major projects and support team members to deliver their projects.
- Meet required service performance standards and targets, including budget targets.

Research Excellence

- Support the Associate Director, Health Research Economics, to build the unit's reputation for academic rigour by leading and supporting team members' participation in research collaborations that attract competitive grants and result in publications.

Strategic and business planning

- Support the Associate Director, Health Research Economics, to deliver on the unit's strategic and business planning initiatives .

Stakeholder engagement

- Build on the standing and reputation of the unit among HMRI's stakeholders and potential users of the service.
- Promote the unit's service to HMRI stakeholders and potential users of the service.
- Collaborate and interact with key stakeholders, including via research collaborations and by participating in strategically important HMRI committees and HMRI partner and third-party committees.
- Community engagement in international and national research linkage.
- Participate as required in HMRI's engagement with government and peak bodies.

Workforce development

- Build the capability of the Health Research Economics team to deliver high quality, competitive services, including by supporting team members career development.

HMRI expectations & legal compliance

- HMRI expects its people to contribute to the efficient and effective functioning of the organisation to meet HMRI and team strategic and operational objectives. This includes actively participating in the Individual Performance Plan and Review process, demonstrating appropriate and professional behaviour in accordance with HMRI's values and Code of Conduct, providing assistance to team members if required and undertaking other key responsibilities or activities as directed.
- All HMRI employees are expected to:
 - Make sound time management judgement in relation to prioritising work and meeting deadlines.
 - Perform their responsibilities in a manner which reflects and responds to continuous improvement.
 - Contribute to the effectiveness of the team.
 - Take responsibility for personal career development and training.
 - Read, understand and comply with all HMRI policies, procedures, and reasonable direction, as amended from time to time.
 - Ensure the reputation and integrity of HMRI is maintained at all times.
 - Maintain confidentiality at all times.
 - Attend HMRI-related functions, meetings, seminars, and/or training courses as directed, from time to time, by your supervisor.
 - Undertake risk management in accordance with HMRI's Risk Management Framework and actively support and participate in the risk management processes adopted by HMRI which include identifying, analysing and evaluating risk that may impact on HMRI.
 - Demonstrate understanding of the principles of anti-discrimination, equity, work health and safety and other relevant legislation, and show the willingness and capacity to implement equal employment opportunity and work health and safety plans, policies and programs.

Other job-related information

Identification check

- The person appointed to this position will be required to complete a 100-point identification check and employment is subject to proof of the right to work in Australia.

Pre-existing injury

- The person appointed to this position will be required to disclose any pre-existing physical and/ or psychological injuries or disease that might be affected by employment in this position. This will assist HMRI in providing a safe work environment.

Additional hours

- The person appointed to this position may be required to undertake occasional work out of ordinary hours from time to time as may be required during the course of employment.

Essential position requirements

- Hold post-graduate qualifications (preferably a PhD) in economics (preferably health economics)
- A minimum of three (3) years in a similar senior role
- Evidence of first-class performance in the use of quantitative techniques and methods, including an in-depth knowledge of quantitative research methods and applications.
- Demonstrated high-level organisational skills, including the ability to problem solve, set priorities, manage time, meet deadlines and work effectively under pressure
- Experience in managing and developing a high-performing operational service delivery team
- Ability to develop and maintain constructive relationships, including with key stakeholders and clients at all organisational levels, in a complex, multi-stakeholder operating environment
- The ability to provide high-level advice to clinicians and researchers on how economic evaluations can be incorporated into research projects for inclusion in grant applications by colleagues in both health and research
- High level communication skills, especially written and verbal communication skills, including an ability to interpret and translate complex issues, academic and grant writing
- Ability to apply commercial principles in a not for profit environment

I confirm that I have read this Position Description, understand its content and agree to work in accordance with the requirements of the position. I also understand that this document is intended to provide an outline of the key responsibilities of the position and that aspects of the document may change over time.

Employee Name

Employee Signature

____/____/____
Date

Note: A copy of this signed acceptance is to be placed on employee's personnel record and a copy provided to the employee.