

HMRI Laboratory Induction Requirements

All persons requesting access to HMRI wet laboratory areas must satisfactorily complete the HMRI laboratory Induction. The Induction comprises a reading component of:

1. HMRI Laboratory Safety Manual (download from HMRI website or obtain a copy from you lab manager);
2. AS2243.3:2010 – Safety in laboratories Part 3 – Microbiological safety and containment (Note *); and
3. Guidelines for Certification of a Physical Containment Level 2 Laboratory Version 3. 1/7/07 (download from HMRI website or obtain a copy from your lab manager);

And the online completion of:

4. The University of Newcastle's ELMO Laboratory Safety Module – your record of completion will be provided to HMRI by the University Health and Safety team. (Note **)
5. Completion of the HMRI Laboratory Induction Quiz and submission of scanned completed copy to fm@hmri.com.au (download from HMRI website or obtain a copy from you lab manager).

Note * - To obtain a copy of AS2243.3:2010 – Safety in laboratories Part 3 – Microbiological safety and containment, you may obtain a paper copy from your lab manager or access an online version from Australian Standards Online via the University of Newcastle Library.

<http://library.newcastle.edu.au/record=e1000397~S16>

A valid University ID and library password will be required.

Note ** - ELMO Laboratory Safety Module, access via

<http://www.elearn.com.au/newcastle/>

If you are entering from the University's Intranet, you will first have to log-in using your University ID and password. When the University's training portal page loads, click where requested. You will now need to enter the following user name and password to start the online training:

username: newcastle

password: elmo

At the end of each module you will be tested on the information. If you pass, please ensure you enter your details correctly and follow the prompts until you receive the message that says "Thanks your results have been sent."

Your results will be automatically registered in a database and you will be able to print off a certificate for your own records.